

東海大學學分學程實施辦法

THU Credit Program Enforcement Rules

87年4月18日教務會議通過
Approved by the Academic Affairs Meeting on April 18, 1998
92年4月22日教務會議修訂
Amended by the Academic Affairs Meeting on April 22, 2003
95年11月21日教務會議修正通過
Amended and approved by the Academic Affairs Meeting on November 21, 2006
98年4月21日教務會議通過
Approved by the Academic Affairs Meeting on April 21, 2009
99年11月23日教務會議通過
Approved by the Academic Affairs Meeting on November 23, 2010
106年11月21日教務會議通過
Approved by the Academic Affairs Meeting on November 21, 2017
108年11月12日教務會議通過
Approved by the Academic Affairs Meeting on November 12, 2019
112年11月14日第173次教務會議修訂通過第2條
Approved by the Academic Affairs Meeting on November 14, 2023
113年4月23日第174次教務會議修訂通過3、5-11條
Amended items 3、5-11 approved by the Academic Affairs Council on April 23, 2024
113年11月12日第176次教務會議修訂通過第8條
Amended items 8 approved by the Academic Affairs Council on November 12, 2024
114年4月22日第177次教務會議修訂通過第8-12條
Amended items 8-12 approved by the Academic Affairs Council on April 22, 2025

第一條 本校為擴展學生學習領域，增加學生科際整合能力及整合教學資源，特依大學法暨其施行細則訂定學分學程實施辦法。（以下簡稱本辦法）

Article 1 THU formulated the THU Credit Program Enforcement Rules ("the Rules") in accordance with the University Act and relevant regulations to provide more expansive education, enhance interdisciplinary integration, and integrate teaching resources. ("the Regulations")

第二條 本校各學院、系、所、中心得視需要研議設置學分學程，學分學程應以跨系、所、院專業領域之課程設計及組合為原則。

一般學程之學士班學分學程課程至少規劃十五學分，規劃之課程與本校任何學系必修科目相比至少須有九學分之不同課程；碩、博士班學分學程課程至少規劃十二學分，規劃之課程與本校任何學系、所、學位學程必修科目相比至少須有四學分之不同課程。

微學程則包含學系微學程以及產業微學程，學系微學程至少規劃九學分核心課程，提供跨院（系）學生選修。產業微學程規劃之九學分課程中至少須包含三學分實習課程或實務專題。

學分學程所規劃科目學分及開設計畫書應經主（協）辦學系、院、校課程委員會研議審訂，提教務會議通過後實施。

Article 2 THU colleges, departments, institutes, and centers may establish credit programs as needed, which should focus on designing interdisciplinary course combinations from different departments and colleges.

Undergraduate credit programs must include a minimum of 15 credits, of which a minimum of nine credits should be different from mandatory courses in other THU programs. Master's and doctoral credit programs should include a minimum of 12

credits, of which a minimum of four credits should be different from any mandatory courses in other THU programs.

The two types of micro-courses are departmental and industry-focused. Departmental micro-courses offer a minimum of nine core credits for interdepartmental enrollment. Industry-focused micro-courses includes nine credits with at least three internship credits or special topics.

Credit program courses, credits, and curriculum must be reviewed and approved by the department, college, and university curriculum committees, and then promulgated upon approval at the Academic Affairs Meeting.

第三條 開設學分學程之學系（院）每學年開設學分數原則上仍依一般規定辦理。

Article 3 Departments (colleges) offering credit programs should adhere to regular credit offerings each academic year.

第四條 開設學分學程計畫書，包含名稱、設立宗旨、主辦單位、參與教學單位及師資、應修科目學分、學生申請方式及條件、學生選課辦法等。
學分學程主辦單位須自行處理相關行政措施。

Article 4 The proposal for the credit program should include the program name, objectives, department, participating departments and faculty, required courses and credits, student application process and criteria, and course selection procedures.
The department proposing the credit program is in charge of handling relevant administrative measures.

第五條 在規定修業期限內，未修滿學分學程應修科目學分者，得申請延長修業年限，以二年為限。
應修之學分學程科目與主學系科目相同者該科目得予免修；與主學系科目不同者是否列入主學系畢業之學系選修學分，由該生所屬學系決定之。

Article 5 Students can apply for a maximum two-year extension to complete the required credits for the credit program within the designated period.
Credit waivers may be granted to students for course overlaps between the credit program and their main major. For courses that do not overlap with the student's main major, the student's main department has the authority to decide whether the credits will be counted as elective credits in graduation requirements of that department.

第六條 學生已修滿主學系的畢業學分，並修畢學分學程規定之科目學分者，得於畢業當學期期末考後至該學分學程主辦單位登記申請，經審核通過後由本校註冊課務組發給學分學程證明書。

Article 6 Students who have completed the graduation credits of the main department and the subject credits stipulated in the credit program may submit an application form to apply for certificate of completion to the organization in charge of the credit program after

the final exam of his or her graduation semester. If students fulfill all the requirements, a certificate of the credit program will be issued by the Registration and Curriculum Office.

第七條 學生修讀學分學程之課程，以本校定期開授之課程為原則。因特殊情況學校需另行開班者，學生應繳學分費，收費標準依本校會計室公告之學分費為準。

Article 7 In principle, the credit courses students take should be courses regularly offered by the school. In special circumstances, if the school needs to offer additional courses for students to take, students should pay credit fees, and the charging standards shall be based on the credit fees stipulated by the Accounting Office.

第八條 各學分學程主辦單位每學期至少應召開自我檢討會議一次，並於每學年結束前繳交自我檢討會議紀錄及成效檢核表至所屬學院評估實施成效。成效檢核表可羅列交流參訪、競賽活動、產學合作等內容，以具體呈現該學分學程之全學年實施成效為原則。

Article 8 Each credit-bearing program's hosting unit should hold at least one self-assessment meeting per semester and submit the meeting records and effectiveness evaluation form to the affiliated college at the end of each academic year. The effectiveness evaluation form should list items such as exchange visits, competition activities, industry-academia collaborations, etc., in order to concretely present the implementation results of the credit-bearing program for the entire academic year.

第九條 為維持學程教學品質及辦理成效，本校得定期辦理學分學程評鑑，以作為持續改善之依據。

評鑑時程由學分學程委員會擇期公布後實施；學分學程委員會由教務長敦請校內專家學者若干人組成之。

評鑑項目包括教學目標、課程設計、推動策略、跨領域整合成果、整體實施成效等，評鑑結果不佳者，須限期改善並提改善計畫書送學分學程委員會評估，如限期改善後，成效仍不佳者，應予停辦。

Article 9 In order to maintain the teaching quality and management effectiveness of the academic program, the school may conduct regular credit-based program evaluations as a basis for continuous improvement. The evaluation schedule will be implemented after being announced by the Credit Program Committee, which is composed of a number of experts and scholars from the school invited by the Dean of Academic Affairs.

The evaluation scopes include teaching objectives, curriculum design, promotion strategies, interdisciplinary integration results, overall implementation effects, etc. If the evaluation results are not satisfactory, improvements must be made within a specified time and a plan for improvement must be submitted to the Credit Program Committee for evaluation. If the effects are still not satisfactory after the improvement, the program should be terminated.

第十條 學分學程因故或評鑑結果不佳需終止辦理者，主辦單位應於終止前一學期提出終止說明書，載明終止理由、尚在修讀該學程學生之權益及保障措施、與學生連繫過程或說明會等，並經系、院、校級課程委員會及教務會議通過後，方可終止辦理。

Article 10 If the credit program needs to be terminated due to any reasons or poor evaluation, the hosting unit should submit a termination statement one semester before the termination, stating the reasons for termination, the rights and protection measures of students who are still studying in the program, the process of contacting students or information sessions, etc. The termination can only be implemented after being approved by the department, college, university-level curriculum committee, and academic affairs meeting.

第十一條 外校學生跨校修讀本校學分學程者：

- 一、跨校修讀之學生學籍管理，依學生原屬學校規定辦理。
- 二、經本校同意後，始取得學分學程修讀資格；取得修讀資格後，於本校修習之科目方可認列為修畢該學分學程之科目及學分；意即未取得修讀資格前，於本校所修習之科目不予認列，須另修學分學程主辦單位指定課程替代之。
- 三、修讀本校學分學程科目需繳納學分費，收費標準依本校會計室公告之學分費為準。
- 四、修畢本校學分學程規定之科目學分者，得於次學期開學後，至該學分學程主辦單位登記申請，經審核通過後，由本校註冊課務組發給學分學程證明書。
- 五、欲放棄修讀學分學程者，須親至教務處註冊課務組辦理註銷。因放棄修讀學分學程或申請課程停修者，其學分費已繳交者不予退費，未繳交者仍應於學期結束前完成補繳。

Article 11 For students from other schools who study in our credit program:

- 1.The student status for cross-school study shall be handled in accordance with the regulations of the student's original school.
- 2.After the consent of our school, the student will be eligible to study in the credit program; after obtaining the qualification, the subjects studied in our school can be recognized as the subjects and credits completed in the credit program. That is, before obtaining the qualification, the subjects studied in our school will not be recognized, and they must be replaced by the courses designated by the credit program organizing unit.
- 3.To study the subjects of the credit program in our school, the student must pay the credit fee, and the charging standards shall be based on the credit fees stipulated by the Accounting Office.
- 4.For those who have completed the subject credits stipulated by the credit program in our school, they can register and apply to the host of the credit program after the next semester starts. After approval, the certificate of the credit program will be issued to the students by our Registration and Curriculum Office.

5. For those who want to quit studying the credit program, they must go to the Registration and Curriculum Office at the Academic Affairs Office to personally take care of the cancellation process. For those who quit studying the credit program or apply for course withdrawal, if the credit fee has been paid by students, it will not be refunded, and if it has not been paid, the students should pay up the fee before the end of the semester.

第十二條 本辦法經教務會議通過後實施。

Article 12 The Regulations herein shall be promulgated upon approval by the Academic Affairs Meeting.