

東海大學畢業校友回校選讀辦法

THU Regulations for Alumni Course Enrollment

89年6月21日第21次行政會議通過

Approved by the 21st Academic Affairs Meeting on June 21, 2000

108年4月24日第5次行政會議修正通過

Amended and approved by the 5th Academic Affairs Meeting on April 24, 2019

- 第一條 本校畢業校友因工作或志趣欲回本校選讀科目學分者依本辦法辦理。
- Article 1 THU alumni who wish to return to the University to take courses for academic or general interest may do so in accordance with the Regulations herein.
- 第二條 回校選讀之學生無學籍。選讀生之考試、請假、成績計算等比照正式生辦理。
- Article 2 Alumni enrolling under this scheme shall not be granted student status. However, matters such as examinations, leave of absence, and grading shall be handled in accordance with the same rules that apply to regular students.
- 第三條 選課：每學期開學第一週自備畢業證書至教務處註冊課務組辦理。所選課程須經任課老師、開課學系主任同意及教務長之核准。每學期至多選讀六學分，限選學士班課程。
- 繳費：依所選學分數繳納學分費，如有實驗實習者收實驗實習費。繳費後除不可抗拒理由外概不退費，宜慎重選課。
- 選讀科目成績及格者，得申請發給學分證明。
- Article 3 Course Enrollment: During the first week of each semester, alumni may bring their diplomas to the Registration and Curriculum Office of the Office of Academic Affairs to register for courses. Course selection requires the approval of the course instructor, the chair of the offering department, and the Dean of Academic Affairs. A maximum of six credits may be taken per semester, and only undergraduate courses may be selected.
- Tuition and Fees: Tuition shall be paid according to the number of credits selected. For courses involving lab or practicum, additional fees will be charged. Except in cases of force majeure, tuition and fees are non-refundable once paid, so course selection should be made carefully. A transcript or certificate of credits earned may be issued upon request if the course is completed with a passing grade.

第四條 本辦法經行政會議通過後實施，修正時亦同。

Article 4 The Regulations herein, and any revisions thereafter, shall be promulgated upon approval by the Administrative Affairs Meeting.